

Board Meeting Minutes

Tahoe Tyrol Homes Association | October 5, 2018 Board Meeting

Board Members: Harry Bettencourt, President
Joanne McDonough, Vice President
Michael Shea, Treasurer
Richard Evon, Secretary
Tim Halloran, Director at Large (absent)

Management Representative: Ashley Brandt, The Helsing Group

Location: The Clubhouse

1. Call to Order at 4:00 PM

2. Consent Agenda – Motion to approve the consent Agenda – M/S/P

- a. Minutes of Previous Meeting dated August 4, 2018
- b. Delinquent Accounts – All Owners in the 30, 60, or 90 day columns of the Accounts Receivable or Delinquency report of the most recent financials are to be sent to collection in accordance with the timelines of the collection policy, including but not limited to recording a lien against the property.

3. Review Items – Reviewed

- a. Presidents' Report
- b. Most Recent Financials, including Budget to Actual as of August 2018
- c. Reserve Study Review

4. Action Items

- a. Motion to approve 2019 Pro Forma Budget in the amount of \$70.00 per unit per month – M/S/P
- b. Motion to approve CPA, Michael Doody's Letter of Engagement in the amount of \$1,500.00 – M/S/P
- c. Motion to approve Victor Maus Snow Removal Proposal in the amount of \$1,200.00 – M/S/P
- d. The Board directed management to have legal counsel draft an amendment to the CC&Rs which would expand the Board's ability to adopt architectural rules – M/S/P

5. Discussion Items

- a. The Board directed management to send out a second notice to the owners of homes that are long-term rentals.

6. Member Comment Period

7. Motion to Adjourn – M/S/P

- a. Being no further business before the Board of Directors, the meeting adjourned at 6:10 pm.

The undersigned does hereby certify that the foregoing is a true and correct copy of the Minutes of Sample Tahoe Tyrol Homes Association Board Meeting held on October 5, 2018 as approved by the attending Board Members.

By: _____
(name)

Date: _____

Its: _____
(position)