

Procedure for using the data fill-in feature on .pdf Forms

You need to have the Adobe Acrobat Reader program installed on your computer to use the fill-in features of these forms. It is available for download at adobe.com at no cost.

Click on the form name you want to use on the "For Owners" page in the TahoeTyrol.org website. The form will open up in a new tab in Adobe Acrobat format.

Download the form to your computer by clicking on the icon that looks like a paper page with a down arrow in the middle of it (upper right hand corner of screen). You will need to give it a file name and location so you can find it later. Double click on it to open it up in Adobe Acrobat.

Click on each field in the form and enter the data required. Some items are checkboxes, which you need only to click using your mouse.

Once you have completed the form, save it on your computer with a new name. You can attach it to an email message addressed to Ms. Maggie Nelson at the Helsing Group - mnelson@helsing.com

If you prefer to mail it, you may print the form out and mail it to:

**Ms. Maggie Nelson: Tahoe Tyrol Homes Association
c/o The Helsing Group, Inc.
8340 Auburn Blvd., Suite 100
Citrus Heights, CA 95610**